AN UPDATE FROM ACADEMIC STANDARDS, INSTRUCTION AND ASSESSMENT—AUG. 17, 2022

QUICK LINKS	IMPORTANT DATES
• Final Assessment Results Release • Final Individual Student Reports Delivery • Updating DAC Assignments in MDE-ORG • Odds and Ends	**Aug. 25:** *Public release of final assessment and accountability results on MDE website* **Aug. 25:** *Retrieve results in WIDA AMS* **Aug. 25:** *Retrieve Published Reports in PearsonAccess Next* **Aug. 25:** *Individual Student Reports (ISRs) arrive in district (unless district declines to receive hard copies)*

Final Assessment Results Release

Assessment and accountability results will be released to the public on Thursday, Aug. 25. To accommodate the release of the 2022 results, the Minnesota Report Card will be unavailable on Wednesday, Aug. 24, with the new results available the following day. If users try to access the Minnesota Report Card on Aug. 24, a message will appear regarding the temporary site closure.

After the results are released publicly, assessment results information will be available in two places on the MDE website for families, educators, and community members to access:

- The Minnesota Report Card allows users to create graphs and tables to view results for various groups of students across the state and within districts and schools. A *Minnesota Report Card User Guide* (select Using the Report Card menu choice) provides information on interpreting and using the data on the Report Card.

- Downloadable data files are under Assessment Files (MDE website > Data Center > Data Reports and Analytics), which provide summary assessment data for the state, county, districts, and schools that can be used to perform analyses. The *Assessment Files User Guide* (linked in the overview paragraph located at the top of the Assessment Files page) provides information about the content of the files; information is also available on the first tab of the files.

For general information about the public release, contact MDE's Communication division at mde.communications@state.mn.us. For more information about accountability results or calculations, visit MDE's School and District Accountability page, or contact Michael Diedrich at mde.essa@state.mn.us with any questions.

Embargo Reminder

During the embargo, districts may share the results with district teachers and staff for planning or instructional purposes, but may not share the summary results in public settings. Districts can also use the final embargoed results to prepare for questions from the media and local stakeholders, but if a media outlet contacts a district before the public release of results, the district should redirect them to the MDE Communications division. See Chapter 11 of the *Procedures Manual* for more information about embargoed results.

Additional Resources

The following resources are also available to support districts with using and understanding the public release of results:

- The *Statewide Assessments: Using Public Results*, located under the Test Score Interpretation Resources expandable heading, is a one-page resource that provides information for district staff about using these summary results for statewide assessments.

- Chapter 11 of the *Procedures Manual* provides guidelines for abiding by the embargo and using assessment data.

- Resources are available on the Testing 1, 2, 3 website to provide information on assessment and data resources on one central site, including explanations of data available and appropriate uses and helpful resources for data literacy.

- The recording of the *New DAC Reporting Training 2: Test Results Summary Reports and Public Reporting* training is available in the Training Management System (TMS) on the District Assessment Coordinator tab under MDE Recorded Webinars.

- There is a Posttest Editing Discrepancies report available in Test WES that contains a list of any discrepancies that remained for your district after the close of Posttest Editing. If questions arise about a student's results (e.g., reason for invalidation), this report may be helpful. To review the report, select Posttest Discrepancies under File Transfer on the Test WES Dashboard. The discrepancies on the report cannot be resolved.

Final Individual Student Reports Delivery

Final Individual Student Reports (ISRs) for both MCA/MTAS and ACCESS/Alternate ACCESS are scheduled to arrive in districts on Thursday, Aug. 25.

- ISRs for ACCESS/Alternate ACCESS will be provided for all students who participated. For students who had a test code indicated for one or more domains, N/A will be reported on the ISR for the domain(s) and all associated composite scores.

- ISRs for MCA/MTAS will be provided for all students who participated. For students who did not participate, the ISR will show why results are not included (for example, parent or student refusal test code indicated or not complete).

Since ISRs contain private student data, **it is important for districts to ensure someone is available to receive the reports and secure them until distribution**. The final reports shipment will be sent to districts, and each school will have its own box labeled with the school name. For nonpublic schools, final reports will be packaged and shipped directly to each school.

ACCESS and Alternate ACCESS Reports Shipment

The boxes will include the following reports for ACCESS and Alternate ACCESS:

- Individual Student Reports (ISRs)

- Student Roster Reports

- District and School Frequency Reports

The following resources for families are available:

- Customizable ACCESS for ELLs parent letters are available in the same 49 languages as the ACCESS ISRs. They provide general information about the ACCESS and are available in Word format so that they can be customized at the district as desired with local test administration information and state or district policies. In addition, the *ACCESS for ELLS: Understanding Your Child's Scores* flyer helps explain ACCESS scores and the ISR to families. Use the *Alternate ACCESS for ELLs: Understanding Your Child's Scores* flyer for students who took Alternate ACCESS.

- The *Statewide Assessments: What Families Need to Know about Using ACCESS and Alternate ACCESS Results*, is posted on MDE Students and Families Statewide Testing page. This resource can be provided to help families understand the purpose and uses of their student's results. Note: Translated versions of this resource will also be posted under Translated Documents; the Hmong, Somali, and Spanish will be posted first, with additional languages expected to be available by mid-Sept.

The following resources for district and school staff are available:

- The *ACCESS for ELLs Interpretive Guide for Score Reports* and the *Alternate ACCESS for ELLs Interpretive Guide for Score Reports* provide an overview of the various types of score reports, explain how scores are calculated, and how to use proficiency level and scale scores to support students' language growth.

- Find sample score reports and additional information about ACCESS scores on the ACCESS for ELLs Scores and Reports and the Alternate ACCESS Scores and Reports pages.

If you have any questions regarding your reports shipment, contact DRC Customer Service at WIDA@datarecognitioncorp.com or 855-787-9615.

MCA/MTAS Reports Shipment

The boxes will include the following:

- Packing list of contents and cover memo (in box 1 for each school)

- ISRs for MCA and MTAS

    o Reports will be sorted by grade and test administration (MCA or MTAS).

    o To assist with the sorting, each ISR is marked with a color tab according to grade, subject, and assessment. The packing list indicates the sort order and corresponding color tabs.

- Student results labels (if requested in Test WES)

The following resources for families are available:

- *MCA and MTAS ISR Quick Guides*: The quick guides provide a high-level overview of how to read the ISRs.

- *Understanding the MCA and MTAS ISR Videos*: These short videos provide a high-level overview of the information presented on the ISRs.

- The *Statewide Assessments: What Families Need to Know about Using MCA and MTAS Results*, is posted on MDE Students and Families Statewide Testing page. This resource can be provided to help families understand the purpose and uses of their student's results. Note: Translated versions of this resource will also be posted under Translated Documents; the Hmong, Somali, and Spanish will be posted first, with additional languages expected to be available by mid-September.

The following resources for district and school staff are available:

- *Interpretive Guide for Statewide Assessment Reports*: This comprehensive guide (available under Test Score Interpretation Resources) contains detailed information on how to read the ISRs and use the results, including important context to consider for this year's extenuating circumstances.

- Samples of MCA and MTAS ISRs.

If you have any questions regarding your shipment, submit a Pearson help desk request or call the Pearson help desk at 888-817-8659. If you have any questions about the data reported on the ISR, contact mde.testing@state.mn.us.

Updating DAC Assignments in MDE-ORG

Please ensure that the DAC contact information is current in the [Minnesota Department of Education-Organization Reference Glossary (MDE-ORG)](). All contact information in MDE-ORG is updated and maintained by the district's Site Verification Coordinator (SVC). You can look up the SVC for your district in MDE-ORG. If the SVC has any questions about the process, they can contact [mde.school-verify@state.mn.us]().

Odds and Ends

Staffing

Virginie Sanchez, who answers the majority of the phone calls and emails districts have about testing, is out of the office and will be back on Aug. 22. During this time, other assessment staff will be answering questions from districts sent to [mde.testing@state.mn.us](), and you may see a delayed response time.

MDE Voicemail

MDE voicemail will be unavailable from Friday, Aug. 19, at 10 p.m. through Saturday, Aug. 20 at 6 a.m. Those trying to reach MDE will be unable to leave a voicemail and should call back after the outage is over or send an email to [mde.testing@state.mn.us]().

PearsonAccess Next Reports: Planned Unavailability (Repeat)

In preparation for loading the MCA and MTAS 2022 reporting data in PearsonAccess Next, the following data will be unavailable until Aug. 25:

- Longitudinal Reports in [PearsonAccess Next]() (login required) under Reports > Longitudinal Reports.

- Historical Student Data in [PearsonAccess Next]() (login required) under Reports > Historical Student Data.

- Subscore Reports on the [Subscore Reports]() page of the PearsonAccess Next website.